**Instructions for Completing Final Report**

The Roswell Rotary Charity Committee is responsible for approving and recommending charitable grants from the club’s charitable funds. It is important for us to know how grant funds are applied and the impact of the funds.

All applications are due on or before December 1st.

Final Reports are due on or before October 31st after most recent grant.

Reports can be submitted to the club via email to: ([RRCgrants@gmail.com](mailto:RRCgrants@gmail.com))

Or mailed to:

**Rotary Club of Roswell, Georgia**

**Robert Fezza, Chair, Charity Committee**

**P.O. Box 783**

**Roswell, GA 30077**

Please feel free to contact the chair with any questions.

We look forward to assisting you in serving our community and partnering in your efforts.

Robert Fezza

Roswell Rotary Committee Chair

[rrcgrants@gmail.com](mailto:rrcgrants@gmail.com)

404-210-5871 (Cell)

**Legal Name of Organization:**

**DBA** (if applicable)**:**

**Brief project/fund use Description:**

**Name of CEO or Executive Director:**

**Please include attach a video clip, and/or several quality photos with a brief description for promotional use by Roswell Rotary:**

**By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge.**

**CEO/Executive Director Date**

**Name of Rotary ‘champion’ name and**